

PTA Meeting Minutes

Monday, September 15, 2015

Call Meeting to Order

Pledge

Welcome and Introductions

Approval of Minutes from May and June

EXECUTIVE COMMITTEE REPORTS

A. **Co-Presidents:** Tricia Anzalone and Judy Frank

1. We want to welcome you all to our PTA meeting. Thank you so much for coming. We put together a flyer that tells you all about what our PTA does.

Did you know THIS about OUR PTA?

Did you know that the **PTA** funds all our education based **field trips** for all grades? We do! **The Lindbergh PTA** provides financing for all our Field trips for every grade level.

After School Programs-All the supplies are purchased through the **PTA** to bring our after school programs to fruition.

Bike Rodeo-**The Lindbergh PTA** buys several bicycles for the Bike Rodeo as well as providing volunteers and educational promotions for this event.

All **Concessions at Concerts** and school events- **The PTA** provides Cookies Milk /Ice Cream and various snack for after school events for our students.

Dinner and a movie Nights-In order to provide supplies and the Licenses to show certain Movies, the **Lindbergh PTA** has paid for Rights to do so.

Disco/Fun Fair -These are Family Fun **PTA**Sponsored events. These events are made possible by our fundraising efforts.

Gifts/Hospitality-When babies are born, relatives pass and unforeseen circumstances arrive, the **PTA** offers support.

Holiday Food Baskets-Our **PTA** provides food baskets for a growing population of disadvantaged families in our area.

In School Assemblies-Often our **PTA** provides educational assemblies for our students!

Library Author Visit-**The Lindbergh PTA** invites a published author to come speak to our students about the positive influences of the written word.

Memorabilia-Lindbergh Memorabilia is provided for Students specifically for PBIS.

Office Supplies- **The Lindbergh PTA** offsets the cost of agendas for our older students and folders for our entire student body.

PARP Week-Parents as Reading Partners is a **PTA** sponsored event that provides reading material for every student.

Staff Recognition-Our staff is important to us. We love to provide them with treats and lunch during Teacher Appreciation week.

Veterans Appreciation Day-**Lindbergh PTA** will be sponsoring this event to honor our Veteran Parents and Caregivers.

2. **Membership:** Our goal for membership this year is to have 100% participation by all our parents and staff. Western Region PTA's effort this year is to strengthen our voices through membership. By becoming a member your dues helps Lindbergh offset the cost of school field trips, help with child and community events and advocate for children. We are hoping here at Lindbergh we can do that and more! You can now sign up to be a PTA member online in less than 5 minutes. You have the choice to pay online or send in your money with the membership form that was in the first day packets. A membership for an individual

cost \$6.00 and for an additional adult it is \$4.00. We are now going to show you are easy it is to register online. There is a small convenience fee of \$0.75 if you choose to pay online. Or you can sign up online and choose to send in your check to us.

3. Committee Chairs – We are still looking for the following committee chairpersons:

- Dinner and a Movie
- Mixed Bags
- PARP
- Reflections

We will help you with everything and show you how to go about doing the fundraiser or event that you chair. Please consider it!

4. Budget – This evening we would like to amend our budget. We have added 2 new lines to the budget: Fundraiser – Yankee Candle and Fundraiser – Mixed Bags. The overall budget is still at a \$0 balance. Please look it over and we will vote on it at the end of the meeting.

5. Both Tricia and I along with Mr. Muscarella are looking to attend the October or November Roosevelt PTA meeting. Does anyone have suggestions on things we can talk to them about to help ease the transition next year?

6. In your welcome/first day packets the teachers sent home you will see our Media page. We have a website, twitter, and facebook site for convenience. We have made the website mobile friendly-a big thank you to Chrissy and Del Reid. We hope to post regularly on upcoming events. If you need something posted for a fundraiser or event you are chairing, please let Judy, Chrissy, or Tricia know and it will be posted.

7. Chipotle flyer has been sent home and The Save Around Books have gone home as well. We are really trying to maintain the field trips, educational assemblies, and the many other free events that PTA provides. So we are trying a few more fundraising options. Please do not be upset with us for this-if you do not wish to participate in a fundraiser, we completely understand! If you have any ideas, we would love to hear them. We are really looking for help both as chairs and as volunteers. We have a few events that need to be chaired for this year. We only ask an hour or two at a time, please spread the word. We are very appreciative of those that already do so much.

8. Also sent home in the first day packet was a monthly list of all the events of the year. Many have dates, although some do not-we will use social media and flyers going home to give more information. I think in October, the front office will have the youngest member of each family on a list, therefore, you will have less paper work to go through.

9. Crossing Guards- we were informed that the crossing guard at Crosby and Irving, that should cuts come down, her corner will be cut first. We will need to attend the next board meeting to ask about the possibility of losing the crossing guard at that corner.

10. 4th and 5th grade celebrations will meet directly following this meeting. Anyone interested, please feel free to stay.

11. The school store will be open on Fridays from 9am-9:20 (until after the announcements) starting on Friday, September 25. We carry all the basic school supplies (folders, mechanical pencils, head phones, ear buds, etc.) and all items are between \$.20-\$2.00.

B. 1st Vice President: Jennifer Scarozza: Nothing to report

C. 2nd Vice President: Kim Little: Membership Goal for PTA is 100% membership of staff and parents. Membership helps advocate for kids, helps pay for fieldtrips, etc. You can now sign up online at NYSPTA.org

D. Treasurer: Debbie Mason Treasurer's report September 2015

Copies of the bank balance and the transactions that were made over the summer were brought. The total amount we have in savings is \$1,093.70 and we have \$7,974.32 in our checking account. Please note that \$6,813.18 of the checking balance belongs to the performing arts. Samples of the forms that you will need if you are running an event and need money for a cash box or if you need to be reimbursed were also brought. All of these forms are in the treasurer's folder in the office. They can also be printed from the PTA website.

1. Cash Box request form – Please submit this form at least four days prior to your event. I need to get Judy or Tricia's signature before I can withdraw money from the account so I'll need enough time to do that. I will check the treasurer's folder a couple times a week, but you can also text me to let me know that you dropped off a request. My number is 812-8598 and it is on the PTA phone list. I will either put your money in the school safe or bring it to you at your event.
 2. Money Voucher – It is very important that two people count the money after your event. Please let me know when you put money in the safe so I can recount and deposit it ASAP.
 3. Money Voucher checks – If you have more than 6 checks, then you will need this sheet to list all of your checks.
 4. Tax-exempt form – This form is not available online, so you have to get a copy from the office. Please remember to use it if you buy anything because we cannot reimburse tax.
 5. Check request form – Fill out this form if you purchased something for the PTA and need to be reimbursed. Don't forget to include your receipt.
- Welcome back coffee – Thanks to everyone who stopped by and to Dawn Stinner for organizing it.

E. Recording Secretary: Laura Barnum: Nothing to report
F. Corresponding Secretary: Kenna DePinto: Nothing to report
G. PTSA Council Rep: Amy Bourgeault: Nothing to report

ADMINISTRATIVE REPORTS

- A. **Principal:** Mr. Muscarella: Transportation for the first week has been a concern. Buses should not be this late. Know that the children are safe and kept at school until busses arrive. Please remain at the bus stops. Bussing should be better from now on.
Lindbergh is still in need of 3 or 4 umbrellas for tables outside, along with bases for them. Please call the office if you have any to donate to the school.
- B. **Faculty Reports:** Mrs. Miller: Possible Family Night on 9/28. More information will follow.
- C. **Musical:** Mrs. Holden: James and the Giant Peach Jr. was piloted twice in middle schools, but never done in an elementary school, which is very exciting. The play write may be there for opening night. Dates for performances are Nov. 19, 20, and 21. Co-directors are Mr. and Mrs. Holden, and Mrs. Waggoner. Roughly 70 4th and 5th graders make up the cast with 20 more students involved in stage crew.

COMMITTEE REPORTS

- A. **Room Parents-** Nicole Watters Information will be coming home
- B. **Birthday Board-**Sue Dee November, February, and May birthday boards are still available. Contact Sue if interested in creating a board.
- C. **Scholastic Book Fair-** 3 Book Fairs this year. PTA purchases Scholastic News for every child, with that \$.
- D. **Audit-** Chrissy Reid – Audit is complete and everything is balanced.
- E. **Fun Fair-**Dawn Stinner- The Lindbergh Fun Fair will be held Saturday October 3rd from 12-3pm right here on the first floor. Tickets will be available for purchase in the Kindergarten hallway. Wrist bands will again be \$10 per child and that includes all the games and bounce houses. For those that are new to Lindbergh the Fun Fair is a WELCOME BACK carnival for all our students and families. IT is not a Fundraiser; we do not make a profit but just cover basic expenses. We are looking for volunteers to help run games, the prize table, crafts and more. Middle and High School students are welcome to volunteer for community service hours. Each child will receive tickets from playing games to be redeemed at our prize table. Our Dads will be running the kitchen this year so please encourage all our Dads to come on down and volunteer!

*Because of liability, children under 3 will not be permitted to utilize the bounce houses. We wouldn't want anyone to get hurt. Any questions, please contact Dawn Stinner [903-0547](tel:903-0547) /dawn@usitek.com

- F. **After School Clubs-** Co-chaired by Amy Bourgeault and Tricia Anzalone. This club meets for 4 Thursdays starting October 22. The fall session is for grades 1-5. The winter and spring sessions include kids in grades k-5. We are looking for volunteers to run a club of about 10-15 kids. Arrival time for clubs is 3:10 and kids are dismissed at 4:15. We would like to have about 8 choices for clubs. In the past these have included art club, lego club, board games, chess, playground, drama, rainbow loom, etc. Please look for the volunteer letter later this week.
- G. **Girls on the Run-** Amy Bourgeault and Katie Stewart are coaching GOTR this fall. Claire Cavarello will be assisting as a junior coach. The mission is to inspire girls to be joyful, healthy, and confident using a fun, experienced based curriculum which creatively integrates running. The first session was yesterday and the team meets every Monday and Wednesday until the 5K race on November 8th. There are 8 girls in grades 3-4 on the team currently. There will be a spring session which will start at the end of March.
- H. **Yankee Candle:** Laura Barnum: Catalogs will be sent home next week and sales will run through Oct. 9.
- I. **Save Around-** Judy Frank and Tricia Anzalone- We are currently in the middle of the Save Around Fundraiser. Please remember if you don't want the books please send them back to school.
Memorabilia- Tanyo Litto- Look for the memorabilia flyer to come home in the next two weeks. You can order hoodies, t-shirts, V-necks (adult only) and water bottles.
- J. **Barnes and Noble-** Jamie Velarde- The date may be changing to 10/22. There will be a Moe's dinner/fundraiser on the corresponding night, so families can make an evening of it and help Lindbergh out at the same time. Ideas were mentioned as to how we can incorporate the musical with this event as well.
- K. **Dashes-** Judy Frank- Please remember to turn in your Dash's receipts. You can find the bin the first floor hallway. Also please remember to sign up your Tops card and Target Card to help earn money for our school. Thanks!
- L. **Board of Education-** Judy Frank- The Board discussed adding a student representative to the board, changing the size of the board from 5 members to 7 members and changing the term length of the board members from 3 years to 5 years. They are going to have a forum to discuss with the public in October. The Board of Education will be featuring a different school at each month's meeting and this month was Roosevelt. They came and talked about their K-Kids program that they have at their school. The district has a Facebook page and has now added a twitter @ktufsd and an Instagram page ktufsd.